

How Can I Perform an Audit of My Gas Meter Readings without Closing the Shift?

This lesson will teach you how to run a report that shows meter readings without closing your shift.

Manager Keys



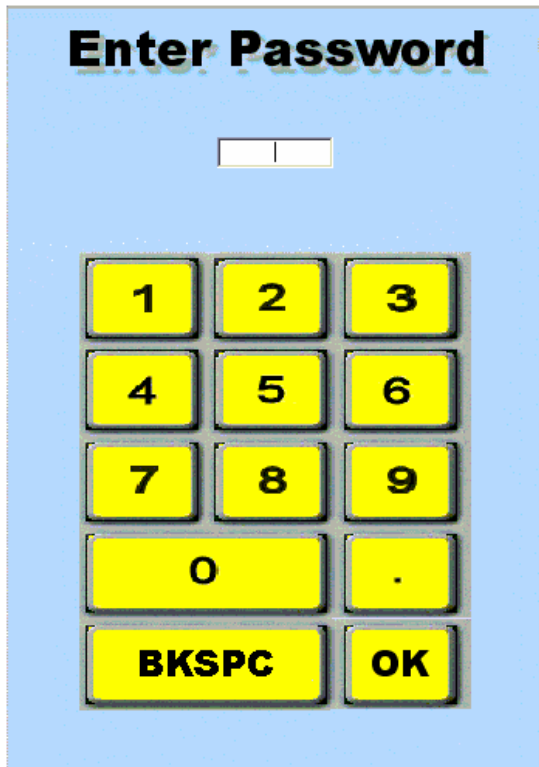
Touch the "**Manager Keys**" button.

Meter Report



Touch the "**Meter Report**" button.

Enter Password

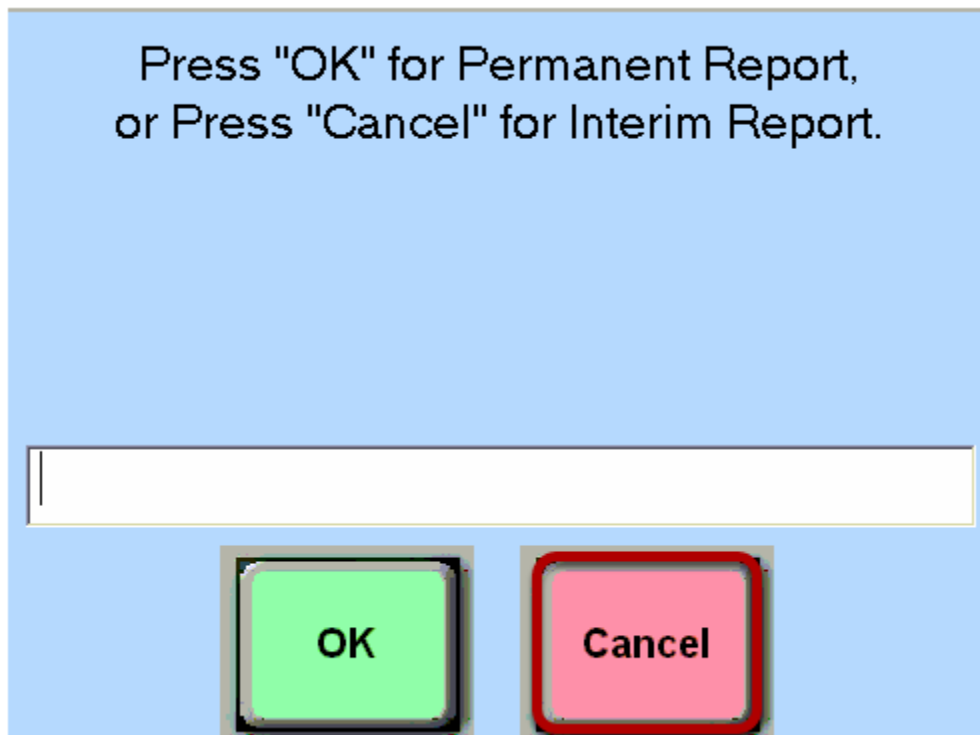


The image shows a blue rectangular screen with the title "Enter Password" at the top. Below the title is a small white rectangular input field. Underneath the input field is a numeric keypad with yellow buttons. The keypad is arranged in a 5x3 grid. The first three rows contain digits 1-9. The fourth row contains "0" and ".". The fifth row contains "BKSPC" and "OK".

Enter Password		
<input type="text"/>		
1	2	3
4	5	6
7	8	9
0	.	
BKSPC	OK	

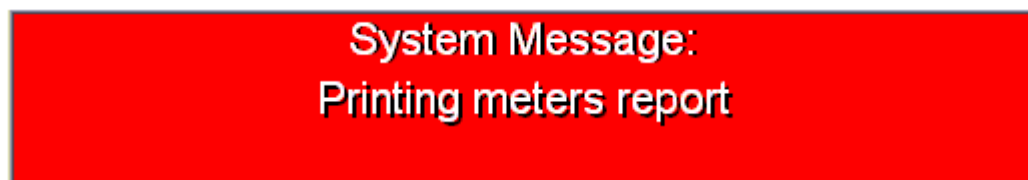
Type your password using the on screen number pad or the number pad on the keyboard.

Interim Report



Touch the "**Cancel**" button to run an interim meter report.

Printing Meters Report



You will see a message confirming that the interim meter report is printing on the thermal receipt printer.