

# How Do I Setup and Process a TFT with a Cash Payment?

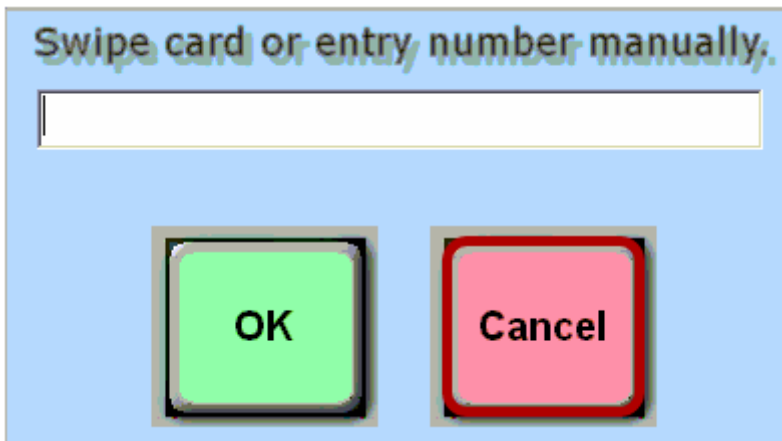
This lesson will teach you how to start a Truck Fleet Transaction (TFT) and process it with cash as the payment type.

## New Fleet



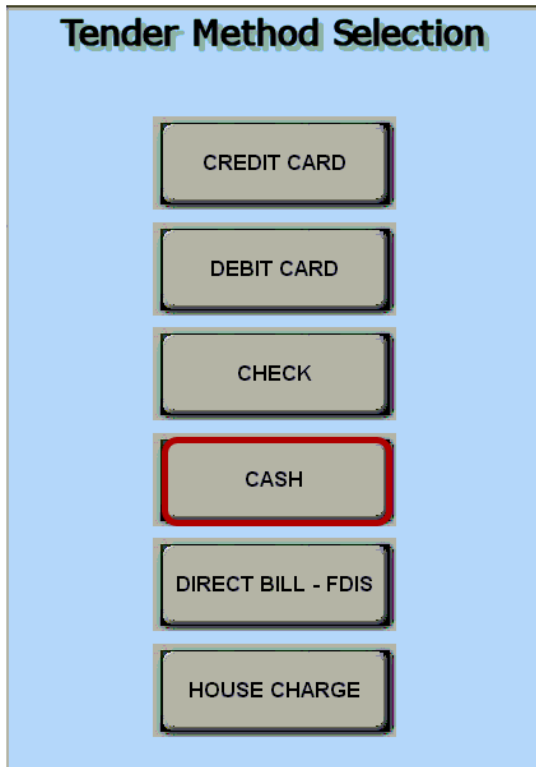
Touch the "**New Fleet**" button.

## Card Swipe Prompt

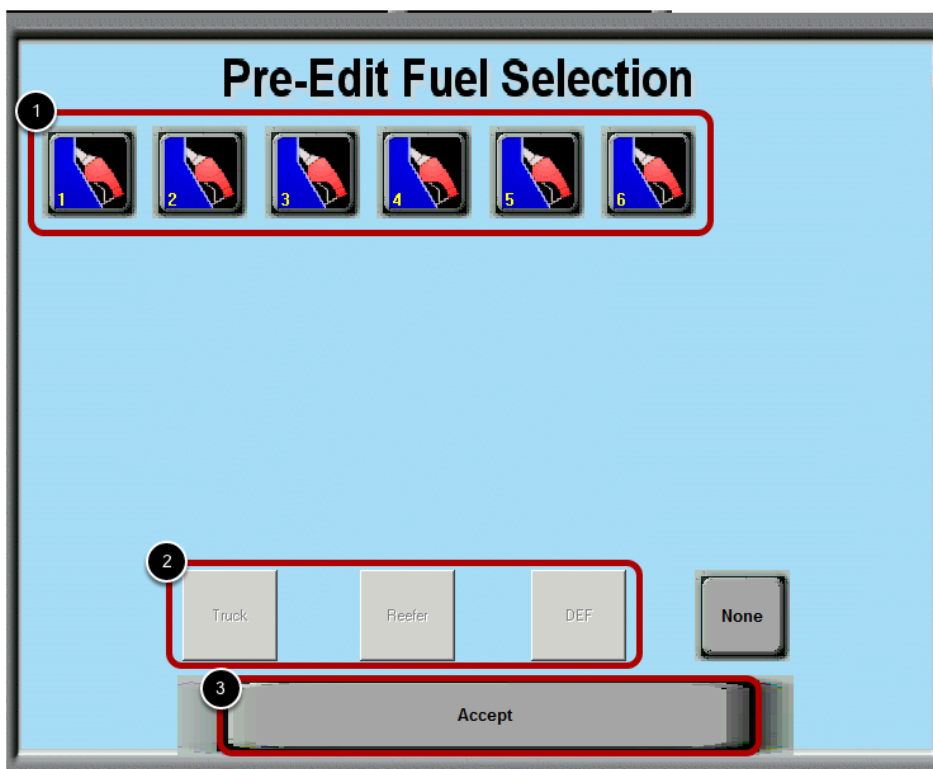


Touch "**Cancel**" when prompted to swipe a credit card.

## Tender Method Selection



You will now be prompted to select a method of payment. Touch the "**Cash**" button.



(1) Touch the dispenser number the customer is going to use

(2) Touch the matching button(s) that the customer is going to fuel.

(3) Touch the accept button

## Fleet Data Entry

The screenshot shows the 'Fleet Data Entry' screen with various input fields and buttons. A red circle with the number '1' is placed over the 'COMPANY' field, which contains 'FISCAL SYSTEMS'. Red arrows point from this circle to the 'TRUCK' field (containing '56') and the 'ODOMETER' field (containing '29282'). Another red circle with the number '2' is placed over the 'ACCEPT' button at the bottom left. The screen includes fields for MEDIA ID#, TRUCK LIC, TRAILER #, TRIP #, DRIVER #, DRIVER LIC, LOYALTY CARD, PMT TYPE, DRV NAME, STATE, ZIP, TRKL ST, HUB, TRL LIC, RFR, TSEG, PO #, CTRL#, DOB, DL ST, CASH ADV, ACCT NO, and CITY. There are also buttons for FUEL DISP, MAN., SECOND DISP, MAN., SECOND DISP, REEFER, and SWAP DISP. A table at the bottom shows columns for TYPE, DISP, STATUS, AMOUNT, VOLUME, and PRICE. The 'ACCEPT' button is highlighted with a red border.

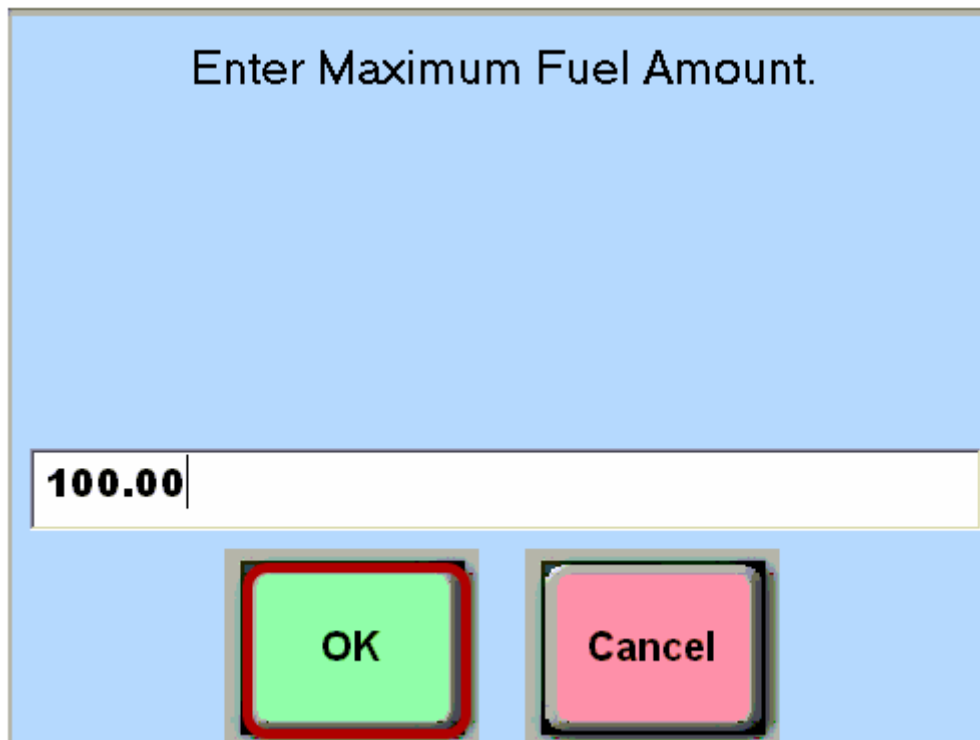
On the **Fleet Data Entry** screen, enter the necessary driver information.

(1) In this example, we have entered the **Company Name, Truck Number, and Odometer Reading**. The required information will vary depending on the driver.

(2) Touch the **"Accept"** button.

**Note:** Since you selected the tender type cash, all potential driver information fields are available.

## Fuel Amount



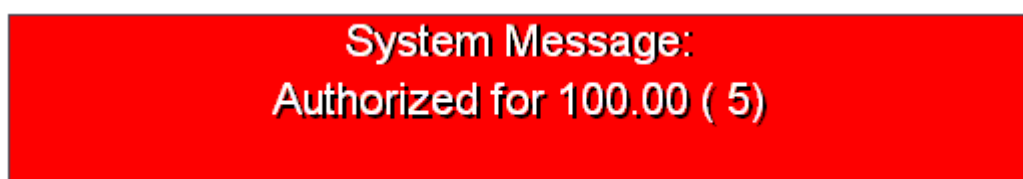
Enter Maximum Fuel Amount.

100.00

OK Cancel

For cash transactions, you will be prompted to enter a maximum dollar amount for the fuel transaction. Using your keyboard type the maximum amount of fuel the customer can purchase. Then touch the **"OK"** button.

## Authorized



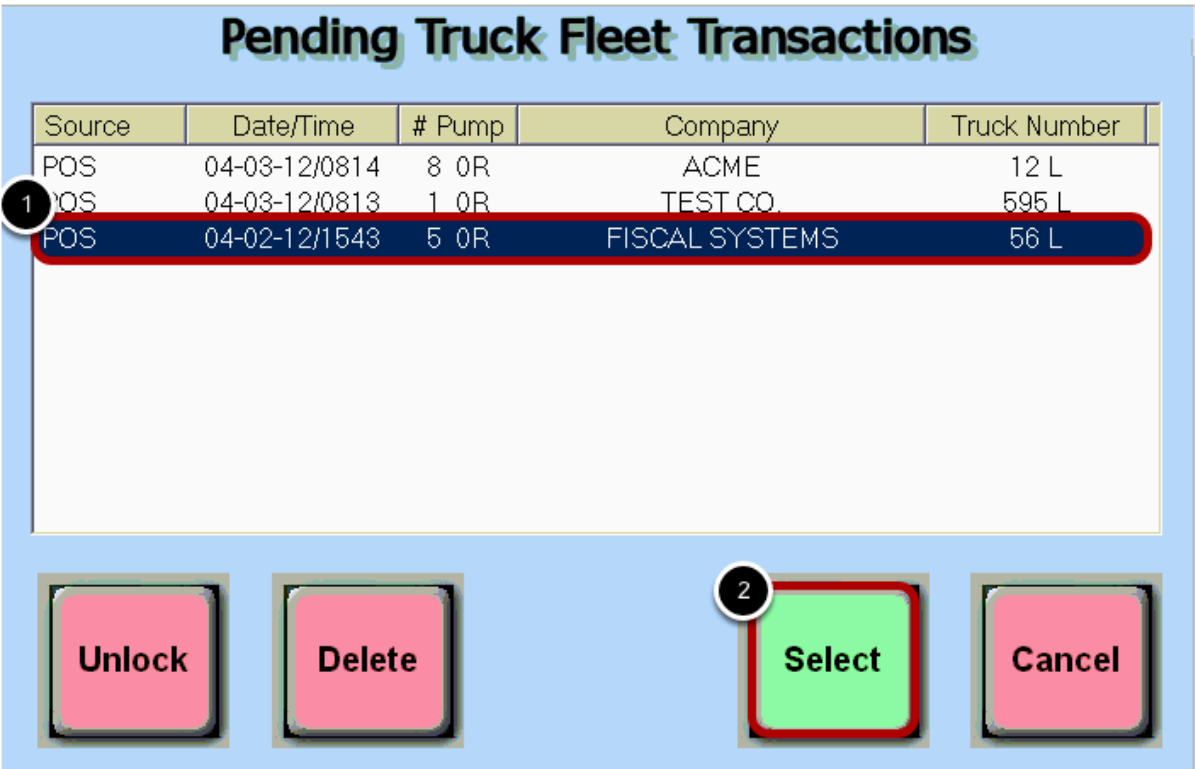
You will see a message confirming that the dispenser is now authorized. The driver can now dispense fuel.

# Pending Fleet



Once the driver has finished fueling, you will need to find his transaction in the list of pending fleet transactions. Touch the **"Pending Fleet"** button to pull up this list.

## Select The Transaction



(1) Touch the transaction to highlight it in the list.

(2) Touch the **"Select"** button.

## Ring Sale

FIRST DISP	MAN.	SECOND DISP	MAN.	SECOND DISP FUEL TYPE:	FUEL	SWAP DISP
TYPE	DISP	STATUS	AMOUNT	VOLUME	PRICE	
TF	05	Released	100.00	24.336	4.109	

ACCEPT	RELEASE DISP	<b>RING SALE</b>	PYMNT TYPE	ADD ITEMS
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The fuel is released and ready to be rang into the register. Touch the **"Ring Sale"** button.

## Loyalty Card Prompt

Swipe card or entry number manually.

Read Points Card or Cancel

<b>OK</b>	<b>Cancel</b>
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You will be prompted to swipe a loyalty card. If the customer has a loyalty card, swipe the customer's loyalty card at this time, otherwise, touch the "Cancel" button.

# Tender The Transaction



(1) Type the dollar amount using the number pad on the keyboard.

(2) Touch the **"Cash"** button.