How Do I Reprint a TFT Receipt?

Fleet Menu



Touch the "Fleet Menu" button. This will bring up the Fleet Transaction Menu.

Fleet Transaction Menu



From the Fleet Transaction Menu, touch the "Show Fleet Receipts" button.

Fleet Receipt Lookup

| DATE TIME | COMPANY | | ECEI FUEL AMT | | okup |
|-------------|----------------|----|------------------|-------|-----------------------------------|
| 040912 0941 | TEST 2 | 2 | 76.16 | 0.00 | Search Parameters |
| 4 312 0940 | TEST 1 | 1 | 49.27 | 49.27 | Start Date 040612 End Date 040912 |
| 040912 0804 | FISCAL SYSTEMS | 41 | 85.48 | 0.00 | C Scan Loyalty Card |
| | | | | | Scan Credit Card |
| | | | | | 🔿 Company Name |
| | | | | | Truck Number |
| | | | | | C Fuel Amount |
| | | | | | C Reefer Amount |
| | | | | | C Receipt Number |
| | | | | | |
| | | | | | |
| | | | | | Print Search Quit |

From the Fleet Receipt Lookup screen

(1) Enter a date range that you want to search. Typically, you will not be able to reprint receipts that are more than 15 days old.

(2) You can search receipts by these optional search criteria. For example, to search by **Truck Number**, you would touch in the circle to the left of **Truck Number** then enter the truck number in the

search field.

(3) Touch the **"Search"** button. If you touch the search button without entering a date range or selecting any optional search criteria, all TFT receipts from the past 3 days will display.

(4) From the list of transactions displayed, touch the TFT that you would like to reprint.

(5) Touch the **"Print"** button. This will display the receipt to allow you to verify that it is the correct receipt before printing.

Truck Fleet Receipt Display

| Truck Fleet Rece | ipt Display | | | | | | |
|--|-------------------------------|--|--|--|--|--|--|
| 14314 Central Avenue NW Albuquerque ¬NM | 87121 Fed ID: 85-0459475 | | | | | | |
| Disp Product Reefer Volume | Unit Cost Net Cost Total | | | | | | |
| D3 DIESEL FUEL N 21.112 Gal | \$ 4.049 \$ 4.049 \$85.48 | | | | | | |
| Item Number Product | @uantity Unit Cost Total | | | | | | |
| 006477002943 ANTIFREEZE 50/50 SERV PRO | ג ≑۵.۹۹ ¢۵.۹۹TX | | | | | | |
| Salesperson John Doe Invoice Number: 0302287 Truck #: 41 Odometer: 29282 | | | | | | | |
| COMPANY NAME: FISCAL SYSTEMS RESPONSE: Cash Transaction Cash \$95.12 Fuel Total-> \$85.48 Items Total-> \$8.99 Subtotal-> \$94.47 Tax-> \$0.65 Total-> \$95.12 Signature: | Mon Apr 09 2012 | | | | | | |
| Diesel Tax Distribution GROSS DSL FED F/T=0.0000 STA F/T=0.0000 STA S/T=0.0000 NET DSL A5.4A 0.00 0.00 0.00 A5.4A FUEL CONTAINS NO VISIBLE EVIDENCE OF DYE | | | | | | | |
| Page L of L | | | | | | | |
| 1 2 Print Cancel | | | | | | | |

- (1) If this is the correct receipt, touch the **"Print"** button to begin printing.
- (2) If this is not the correct receipt, touch the **"Cancel"** button.